



# **PUBLIC HEALTH LAB DIRECTOR**

***(APPLY AS CHIEF, PUBLIC HEALTH LABORATORY SERVICES)***

**SACRAMENTO  
COUNTY**





## THE COMMUNITY

Sacramento County covers 984 square miles and is home to the California state capital, 1.6 million residents and seven incorporated cities: Citrus Heights, Elk Grove, Folsom, Galt, Isleton, Rancho Cordova and Sacramento. The population of Sacramento County's unincorporated area is approximately 600,000.

Residents in Sacramento County have a variety of recreational, dining and entertainment options to choose from. The County is home to more than 15,000 acres of park, plus the 23-mile American River Parkway, where more than five million visitors enjoy the unique wildlife and recreation area annually. Fishing, boating and rafting opportunities are available to water enthusiasts, and picnic sites, golfing, guided natural and historic tours are steps away from the multi-use trail. With its close vicinity to local agriculture, County residents also have an extraordinary selection of local food, wines and beers.

Sacramento County is one of the most affordable home-buying metropolitan areas in the state, and has a skilled workforce, high graduation rates and college-educated residents. The County is a leader in the 21st century economy with growing advanced manufacturing, agriculture and food, clean energy technology, information and communications technology and life sciences.

## COUNTY GOVERNMENT

The County of Sacramento was incorporated in 1850 in response to the needs of a growing population and was one of the original 27 counties of California. In 1933, the Sacramento County Charter was established, along with the County Executive position.

The County is governed by five members of the Sacramento County Board of Supervisors, elected on a non-partisan basis to serve staggered four-year terms, each representing one of the five districts. The County Executive is responsible to the Board for planning, organizing and directing County activities. Other elected officials include the Assessor, District Attorney, and the Sheriff.

In 1972, an amendment to the County Charter was implemented to organize the County on an agency basis for more effective administration of functions for which the County Executive is responsible to the Board of Supervisors. Approved by the electorate, the amendment established agency heads to groups of County Departments.

In July 2021, the Board of Supervisors started the process to reorganize agencies and departments. The proposed four agencies within the County, which report to the County Executive, are Administrative Services, Community Services, Public Safety & Justice, and Social Services. Sacramento County has more than 30 departments and offices that provide services to County residents.

The County is responsible, pursuant to the County Charter or ordinances, or by state or federal mandate, to provide health and welfare, criminal justice and municipal services (including law enforcement), as well as other services to County residents. Major services include the Airport System, Animal Care and Regulation, Clerk Recorder, Criminal Justice, Health and Welfare, Property Tax System, Regional Parks, Transportation, Waste Management and Recycling, Voter Registration, and Water Resources.

## THE DEPARTMENT

The Department of Health Services, as part of the Social Services Agency reporting to the Deputy County Executive – Social Services, provides services and programs to residents of unincorporated Sacramento County and the seven cities within its boundary. The primary mission of the Department is to promote and improve the health and wellness of the residents of Sacramento County.

The Department of Health Services was established during Fiscal Year 2017-18. The Department includes the following divisions: Primary Health Services, Public Health Services, and Behavioral Health Services. The Department also is responsible for Juvenile Medical and Adult Correctional Services, as well as the oversight of the Medical Treatment budget units. The Approved Fiscal Year 2022-23 Budget is approximately \$707 million and includes funding from Federal, State, Realignment and grants, with a Net County Cost of \$37 million and 1,168 full-time employees.

## THE POSITION

Under the general direction of the County Health Officer, the Chief, Public Health Laboratory Services plans, organizes, administers, and directs the operations of the Sacramento County Public Health Laboratory, which performs high-complexity testing, as defined by the U.S. Centers for Disease Control. The incumbent provides consultation to department staff, community physicians, hospitals, and other private and public agencies on diseases of public health significance.

The Chief, Public Health Laboratory Services is a single-position class in the Department of Health and Human Services. The laboratory is responsible for routine and specialized laboratory services for the detection, control, and prevention of communicable diseases in Sacramento County and surrounding counties. This is the highest management class in the Sacramento County Public Health Laboratory. The incumbent reports to the County Health Officer or designee is subject to general policy-level direction, and performs duties with a high degree of initiative and independence in representing the office to department staff, community physicians, hospitals, and other private and public agencies.

## THE DIVISION

The Division of Public Health resides within the Department of Health Services. Sacramento County Public Health (SCPH) strives to achieve excellence and envisions optimal health and well-being for all communities in Sacramento County. We accomplish this by utilizing a trauma-informed approach that embraces a culture of safety, inclusivity, and transparency; all rooted in health & racial equity. We are committed to reducing inequities in the community and within our organization by intentionally building trusted relationships, improving communication, leaning into innovation and fostering inclusive & sustainable collaborations.

The mission of SCPH is to promote, protect and assure conditions of optimal health and public safety for residents and communities of Sacramento County through leadership, collaboration, prevention and response.

SCPH operates multiple programs aligned with the foundational areas of communicable disease control; chronic disease and injury prevention; access to and linkage to clinical care; and maternal, child and family health. Sacramento County works closely with other departments in the County, such as the Environmental Health Department, Office of Emergency Services, and First 5, as well as community-based agencies, health systems and stakeholders.

A major focus for SCPH over the past three years has been leading the response against COVID-19 by working with the community to monitor trends, offer testing, vaccination and other support for individuals and families impacted by COVID-19. With the pandemic declared over, the current major priorities include workforce development, addressing health disparities and health inequities, and achieving public health Accreditation.

SCPH has a 2022-23 budget of approximately \$109 million with over 360 full-time county employees. SCPH manages over 74 revenue contracts, 68 expenditure contracts, 68 subcontractors, and 80 Memoranda of Understanding.

# MINIMUM QUALIFICATIONS

**Experience:**

Four years of experience as a Public Health Microbiologist in a public health laboratory, including two years of experience planning, organizing, coordinating, and leading or supervising the work of laboratory staff.

**And**

Approval by the California Department of Health Services as a director of a principal public health laboratory, pursuant to Title 17, California Code of Regulations Chapter 3, Subchapter 1, Article 3.

**And**

Qualify as a laboratory director of a high-complexity laboratory as defined by the Clinical Laboratory Improvement Amendments, Federal Regulation Section 493.1443.

**License/Certificate Registration Requirement:**

Possession of a valid Public Health Microbiologist Certificate issued by the California Department of Health Services. Failure to possess or keep in effect this certificate constitutes cause for termination from the class in accordance with Civil Service Rules.



# COMPENSATION

The County of Sacramento offers an excellent compensation and benefits program. The salary range for this position is \$134,341.92 - \$148,122.72 annually plus an additional 3.35% management incentive which would be a total of \$138,842.37 - \$153,084.83.

## The attractive benefits program include:

- **Retirement** – The County's defined-benefit pension plan is provided by the County Employees' Retirement Law of 1937 and is managed by the Sacramento County Employees' Retirement System (SCERS) Board of Retirement.
- **Medical Insurance** – Choice of HMO and High Deductible Health Plans (HDHP), including Kaiser, Sutter, and Western Health Advantage.
- **Deferred Compensation** – A deferred compensation program is available through the County 457(b) Deferred Compensation Plan. The County will match contributions to the 457(b) Deferred Compensation Plan up to 3% of the monthly gross salary into a 401(a) plan as long as the contributions to the 457(b) are at least 1% of gross salary continuously throughout the year.
- **Life Insurance** – \$50,000 in life insurance coverage for the employee and \$2,000 for all eligible dependents. Employees have the option to purchase up to \$600,000 in additional life insurance coverage.
- **Holidays** – 14.5 paid holidays per year.
- **Vacation** – Two to five weeks (based upon the length of service) of paid vacation.
- **Sick Leave** – 15 days per year.
- **Flexible Spending Accounts** – Employees may set aside funds on a pre-tax basis to pay for eligible medical and/or dependent care expenses.
- **Other Benefits** – The County contributes \$25.00 per pay period into a Retiree Health Savings Plan.

# HOW TO APPLY

To be considered for this incredible opportunity, applicants must complete and submit an online County of Sacramento employment application and supplemental questionnaire via the County's job site, at [www.saccountyjjobs.net](http://www.saccountyjjobs.net).

This recruitment will remain open until the position is filled. **Apply by February 22, 2024 for immediate consideration.**

Following the filing deadline, submittals will be screened according to the qualifications outlined above. The most qualified candidates will be invited to participate in the interview and selection process.

If you have questions and for additional information about this position, please contact Recruitment and Talent Acquisition Team via phone at 916-874-5593 or via email at [DPS-Recruitment@saccounty.gov](mailto:DPS-Recruitment@saccounty.gov).

