

SACRAMENTO  
COUNTY

# SENIOR PLANNER

## DEPARTMENT OF GENERAL SERVICES

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### Sustainability





## THE COMMUNITY

Sacramento County covers 984 square miles and is home to the California state capital, 1.5 million residents and seven incorporated cities: Citrus Heights, Elk Grove, Folsom, Galt, Isleton, Rancho Cordova and Sacramento. The population of Sacramento County's unincorporated area is approximately 564,000.

Residents in Sacramento County have a variety of recreational, dining and entertainment options to choose from. The County is home to more than 15,000 acres of park, plus the 23-mile American River Parkway, where more than five million visitors enjoy the unique wildlife and recreation area annually. Fishing, boating and rafting opportunities are available to water enthusiasts, and picnic sites, golfing, guided natural and historic tours are steps away from the multi-use trail. With its close vicinity to local agriculture, County residents also have an extraordinary selection of local food, wines and beers.

Sacramento County is one of the most affordable home-buying metropolitan areas in the state, and has a skilled workforce, high graduation rates and college-educated residents. The County is a leader in the 21st century economy with growing advanced manufacturing, agriculture and food, clean energy technology, information and communications technology and life sciences.

## COUNTY GOVERNMENT

The County of Sacramento was incorporated in 1850 in response to the needs of a growing population and was one of the original 27 counties of California. In 1933, the Sacramento County Charter was established, along with the County Executive position.

The County is governed by five members of the Sacramento County Board of Supervisors, elected on a non-partisan basis to serve staggered four-year terms, each representing one of the five districts. The County Executive is responsible to the Board for planning, organizing and directing County activities. Other elected officials include the Assessor, District Attorney and the Sheriff.

In 1972, an amendment to the County Charter was implemented to organize the County on an agency basis for more effective administration of functions for which the County Executive is responsible to the Board of Supervisors. Approved by the electorate, the amendment established agency heads to groups of County Departments. The four agencies within the County, which report to the County Executive, are Administrative Services, Community Services, Public Safety & Justice, and Social Services. Sacramento County has more than 30 departments and offices that provide services to County residents.

The County is responsible, pursuant to the County Charter or ordinances, or by state or federal mandate, to provide health and welfare, criminal justice and municipal services (including law enforcement), as well as other services to County residents. Major services include the Airport System, Animal Care Services, Clerk Recorder, Criminal Justice, Health and Welfare, Property Tax System, Regional Parks, Transportation, Waste Management and Recycling, Voter Registration and Water Resources.

The County's Approved Fiscal Year (FY) 2025-26 Budget is approximately \$8.9 billion, and there are more than 12,800 full-time employee positions.

# THE DEPARTMENT

The Department of General Services (DGS) is a vital entity comprising 480 dedicated employees who manage County assets across 984 square miles. DGS partners with various stakeholders to provide solutions that support services for 1.6 million residents.

With an annual resource responsibility of \$1.27 billion, DGS directly oversees a departmental operational budget of \$431 million and a capital project budget of \$92 million. By implementing centralized procurement and contract services, DGS facilitates \$748 million in expenditures across 1,200 annual contracts for over 30 departments and offices within the County.

DGS manages assets encompassing 5.8 million square feet of County-owned facilities, an additional 2 million square feet of leased facility space, and a fleet comprising over 2,400 light and heavy vehicles. Furthermore, DGS oversees the \$1.07 billion Facilities Capital Construction Five-Year Program. DGS's organizational structure consists of eight divisions: Administrative Services, Architecture Services, Contracts and Purchasing, Facility Planning and Management, Fleet Services and Parking, Real Estate, Support Services, and the Security Program. Please visit [www.dgs.saccounty.net](http://www.dgs.saccounty.net) to learn more about DGS.



# THE POSITION

## Make a Difference in Sacramento's Sustainable Future

Are you passionate about climate action and sustainability? Do you thrive in a collaborative environment where your work directly impacts community well-being and environmental resilience? The County of Sacramento seeks a dynamic and experienced Senior Planner to lead and support critical initiatives that advance our Climate Action Plan and sustainability goals.

### About the Role

As a Senior Planner, you will play a pivotal role in shaping and implementing climate strategies across the County. You'll lead cross-divisional and departmental efforts, manage sustainability projects, and track progress toward ambitious environmental targets. This high-impact position is ideal for a strategic thinker with a strong background in environmental planning and a passion for public service.



# THE POSITION CONTINUED

## Key Responsibilities

- Lead the development and execution of climate action projects, including energy efficiency, renewable energy, sustainable transportation, and waste reduction.
- Evaluate and refine the County's Climate Action Plan targets for the Department of General Services, setting measurable goals and roadmaps for success.
- Collaborate with internal divisions and external departments to build consensus and drive participation.
- Monitor and report on emissions reductions, project milestones, and sustainability metrics.
- Support the creation and implementation of climate-related policies and public awareness campaigns.
- Administer consultant contracts, RFPs, and grants related to environmental initiatives.



## THE IDEAL CANDIDATE

### Core Competencies

- Proven ability to facilitate key initiatives with professional and technical staff, including cross-division or departmental collaboration.
- Expertise in urban and environmental planning, including CEQA/NEPA compliance, zoning, land use, and general plan development.
- Skilled in budget development, grant administration, and contract management.
- Strong understanding of state and federal environmental regulations, including the Clean Water Act, Clean Air Act, Endangered Species Acts, and SMARA.
- Ability to analyze complex data, prepare detailed reports, and present findings to diverse audiences, including the Board of Supervisors, public agencies, and community groups.
- Demonstrated success in managing complex and sensitive projects, including Specific Plans, environmental impact reports, and mitigation monitoring.
- Effective communicator who can influence, negotiate, and build stakeholder consensus.
- Technologically proficient in office software and planning tools; capable of using data systems to track performance and compliance.

## Personal Attributes

- Strategic thinker with a proactive approach to problem-solving and service delivery improvement.
- Committed to environmental stewardship and public service.
- Comfortable working in dynamic environments, including construction zones and critical infrastructure sites.

# MINIMUM QUALIFICATIONS

**Minimum qualifications for the Senior Planner position are met in one of three ways:**

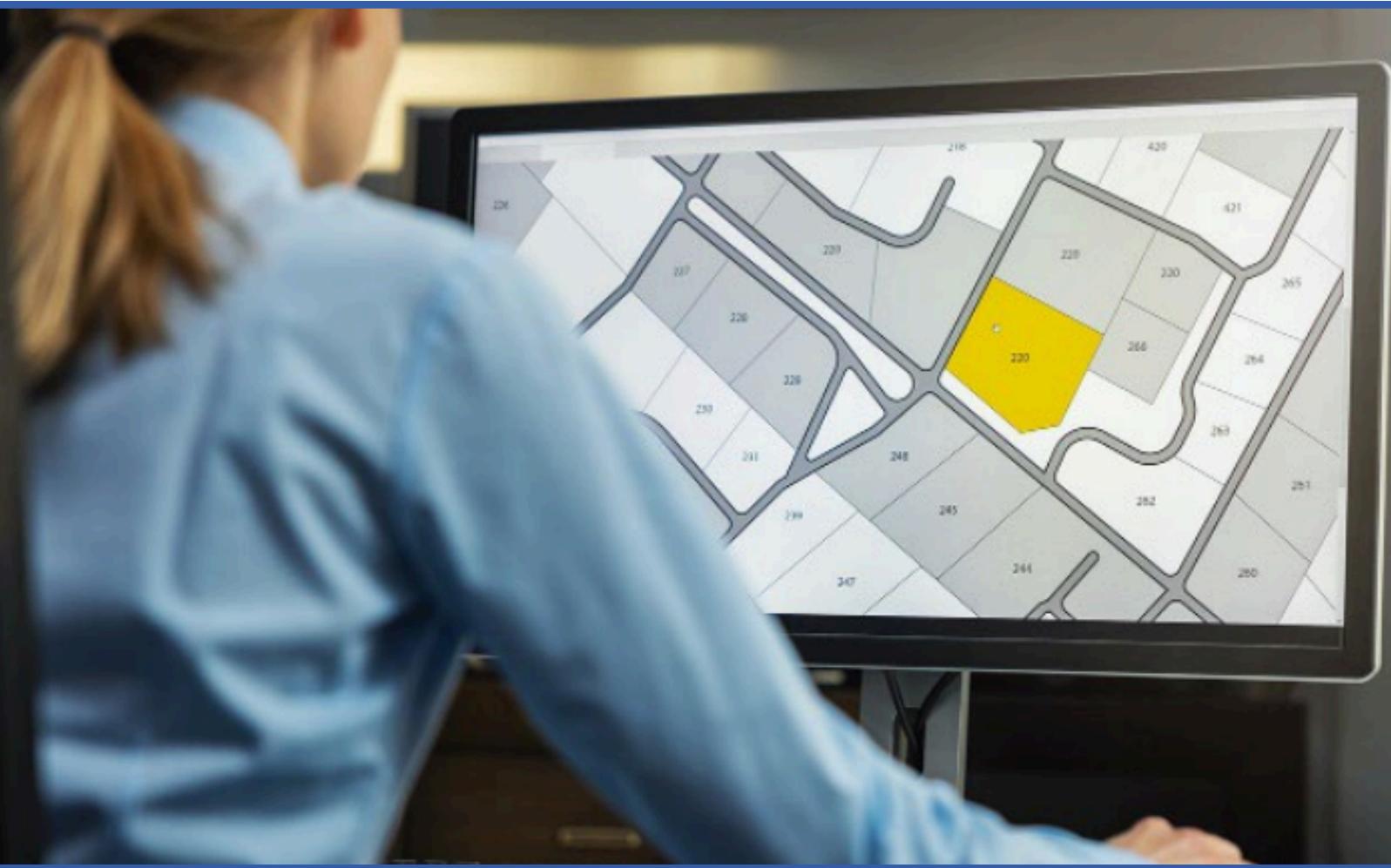
**1.** One year of full-time paid experience in the class of Associate Planner employed by the County of Sacramento.

**2a.** Two years of full-time paid professional experience in environmental, urban and/or regional planning which must have included performing analytical duties in one of the following kinds of planning activities associated with a planning agency: comprehensive, regional, area, or community planning; public infrastructure environmental analysis; plan/proposal review; general plan amendments; CEQA/NEPA document preparation; zoning; land division; housing administration; information services; urban renewal; or planning administration; of which one year must have been in a supervisory capacity;

**AND**

**2b.** A Bachelor's Degree or higher from an accredited college or university in public administration, ecological studies, environmental planning and management, environmental studies, geography, natural resources, urban or regional planning or other field closely related to the intent of the class.

**3.** Six years of full-time paid professional experience in environmental, urban and/or regional planning which must have included performing analytical duties in one of the following kinds of planning activities associated with a planning agency: comprehensive, regional, area, or community planning; public infrastructure environmental analysis; plan/proposal review; general plan amendments; CEQA/NEPA document preparation; zoning; land division; housing administration; information services; urban renewal; or planning administration; of which one year must have been in a supervisory capacity.



# COMPENSATION

The County of Sacramento offers an excellent compensation and benefits program. The salary range is \$123,651.36 – \$136,325.52 annually plus an additional 3.35% management incentive for a combined total of \$127,793.68 - \$140,892.42.

## ***The attractive benefits program includes:***

- **Retirement** – The County's defined-benefit pension plan is provided by the County Employees' Retirement Law of 1937 and is managed by the Sacramento County Employees' Retirement System (SCERS) Board of Retirement.
- **Medical Insurance** – Choice of HMO and High Deductible Health Plans (HDHP), to include Kaiser, Sutter, and Western Health Advantage.
- **Deferred Compensation** – A deferred compensation program is available through the County 457(b) Deferred Compensation Plan. The County will match contributions to the 457(b) Deferred Compensation Plan up to 3% of the monthly gross salary into a 401(a) plan as long as the employee contributions to the 457(b) are at least 1% of gross salary for the pay period or at least 1% of the compensation earned year-to-date.
- **Life Insurance** – \$50,000 in life insurance coverage for the employee and \$2,000 for all eligible dependents. Employees have the option to purchase up to \$1,000,000 in additional life insurance coverage.
- **Holidays** – 14.5 paid holidays per year.
- **Vacation** – Two to five weeks (based upon length of service) of paid vacation.
- **Sick Leave** – 15 days per year.
- **Flexible Spending Accounts** – Employees may set aside funds on a pre-tax basis to pay for eligible medical and/or dependent care expenses.
- **Other Benefits** – The County contributes into a Retiree Health Savings Plan. After 10 years of County service, employees are eligible for 2.5% longevity pay.

## HOW TO APPLY

To be considered for this incredible opportunity, applicants must complete and submit an online County of Sacramento employment application and supplemental questionnaire via the County's job site, at [www.saccountyjobs.net](http://www.saccountyjobs.net).

**For immediate consideration for this excellent opportunity, please submit your application by August 13, 2025. The final cut-off date is September 24, 2025 at 5:00 p.m. Please refer to the job announcement for additional filing dates.**

Following the establishment of the eligible list, as vacancies become available the most qualified candidates will be invited to participate in the interview and selection process. If you have questions and for additional information about this position, please contact the Recruitment and Talent Acquisition Team at [DPS-Recruitment@saccounty.gov](mailto:DPS-Recruitment@saccounty.gov).

*Sacramento County is about enriching communities to thrive. We strive to create inclusive workplaces that reflect the communities we serve. We value and celebrate the unique perspectives, backgrounds, abilities, and diverse dimensions of our employees and residents. Through transparency, courage, innovation, and trust we are committed to advance equity and transformational change.*

*We are a proud equal opportunity employer. If you need assistance or an accommodation due to a disability for any phase of the hiring process, please contact our Disability Compliance Office at [dco@saccounty.gov](mailto:dco@saccounty.gov) or 916-874-7642, CA Relay 711.*

