COUNTY OF SACRAMENTO

EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE

DAVID DEVINE, DirectorDepartment of Personnel Services

CORI STILLSON, EEO Officer Equal Employment Opportunity Office

Join by computer click the **Zoom Meeting Link**; Join by phone dial: 1-669-900-9128 (ID: 840 6789 8541 & Passcode: 054101) (Additional instructions on page 3) February 22, 2021 3:30 p.m.

Anyone may address the Committee regarding any item that is within the Committee's subject matter jurisdiction. However, the Committee may not take any action on this agenda except as authorized by Government Code, Section 54954.3.

<u>AGENDA</u>

- I. Call to Order and Roll Call
- II. Welcome the Board of Supervisors Chiefs of staff
- III. Approval of Meeting Minutes
 - January 25, 2021
- IV. Communications (EEOAC Chair or EEO Office)
- V. Unfinished Business
 - EEOAC 2020 Report and Workforce Diversity recommendations for the Board of Supervisors – (Discussion limited to 30 minutes)
 - 2. Workforce Statistics Reports (Discussion limited to 5 minutes)
 - a. Agricultural Commission (2020)
 - b. Revenue Recovery (2020)
 - c. Assessor (2020)
 - d. Coroner (2020)
 - e. County Counsel (2020)
 - f. Personnel Services (2020)
 - g. District Attorney (2020)
 - h. Environmental Management (2020)
 - i. Health Services (2020)
 - j. Voter Registration (2020)
 - k. Child, Family, & Adult Services (2020)
 - I. County Executive Office (2020)
 - m. Human Assistance 2020
 - n. General Services 2020
 - Conflict Criminal Defenders 2020
 - p. First 5 Sacramento 2020
 - q. Technology 2020
 - r. Finance 2020
 - s. Sanitation District Agency 2020

The meeting facilities are accessible to people with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the Equal Employment Opportunity Office at (916) 874-7148, no later than five working days prior to meeting.

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- t. Public Defender 2020
- VI. New Business (from Committee, agencies, or public)
 - a. Public Comment

EEOAC Zoom Meeting Instructions: February 22, 2021, 3:30-5:00pm

The following guidelines will help prepare for the EEOAC Zoom Meeting.

Start Early: Log or call in 5 minutes (or so) prior to the start time to avoid everyone entering the conference, all at once at the beginning of the meeting.

Be Prepared: Review Agenda, minutes and materials, in advance, to help keep discussions concise and more effective.

Attend meeting: Click the Zoom Meeting Link (OR call 1-669-900-9128, when prompted enter Meeting ID#: 840 6789 8541 & Passcode: 054101)

Mute Function Use: Locate the mute function on your device (landline phones, press *6 to mute/unmute). Please join the meeting with mute ON. When meeting is called to order, turn mute OFF for roll call & introductions, then back ON again until called on to speak. Members' votes & comments on Agenda items may occur by EEOAC member roll call, followed by the public. To speak or when your name is called, turn mute OFF, <u>say your first name</u> & speak; turn it back ON when done speaking.

Reduce Ambient Noise: Call in from a quiet area as free as possible from background noise and distractions, such as TV or music, household members, pets, etc. Silence any rings or audio alerts on your device.

Don't Multi-task: The sounds of mouse and keyboard clicks, shuffling papers, eating and drinking can be a distraction.

THANK YOU for your cooperation.