## COUNTY OF SACRAMENTO EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE

JOSESPH HSIEH, Acting Director Department of Personnel Services CORI STILLSON, EEO Officer Equal Employment Opportunity Office

Join by computer: <u>Join ZOOM Meeting</u> Join by phone dial: 1 669 900 9128, ID: <mark>840 6789 8541</mark> & Password: <mark>054101</mark> (Additional instructions on page 3) March 8, 2021 3:30-6:00pm

Anyone may address the Committee regarding any item that is within the Committee's subject matter jurisdiction. However, the Committee may not take any action on this agenda except as authorized by Government Code, Section 54954.3.

## <u>AGENDA</u>

- I. Call to Order and Roll Call
- II. Unfinished Business
  - 1. EEOAC 2020 Report and Workforce Diversity recommendations for the Board of Supervisors
- **III.** New Business (from Committee, agencies, or public)
  - a. Public Comment

The meeting facilities are accessible to people with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the Equal Employment Opportunity Office at (916) 874-7148, no later than five working days prior to meeting.

## EEOAC Skype Special Meeting Instructions: March 8, 2021, 3:30-6:00pm

The following guidelines will help prepare for the EEOAC ZOOM Meeting.

**Start Early:** Log or call in 5 minutes (or so) prior to the start time to avoid everyone entering the conference, all at once at the beginning of the meeting.

**Be Prepared:** Review Agenda, minutes and materials, in advance, to help keep discussions concise and more effective.

Attend meeting: Click the Join ZOOM Meeting OR call +1 669 900 9128; when prompted enter Meeting ID#: 840 6789 8541 & Passcode: 054101

**Mute Function Use:** Locate the mute function on your device (landline phones, press \*6 to mute/unmute). Please join the meeting with mute ON. When meeting is called to order, turn mute OFF for roll call & introductions, then back ON again until called on to speak. Members' votes & comments on Agenda items may occur by EEOAC member roll call, followed by the public. When your name is called, turn mute OFF to speak; turn it back ON when done speaking.

**Reduce Ambient Noise:** Call in from a quiet area as free as possible from background noise and distractions, such as TV or music, household members, pets, etc. Silence any rings or audio alerts on your device.

**Don't Multi-task:** The sounds of mouse and keyboard clicks, shuffling papers, eating and drinking can be a distraction.

THANK YOU for your cooperation.