

**COUNTY OF SACRAMENTO**  
**EQUAL EMPLOYMENT OPPORTUNITY**  
**ADVISORY COMMITTEE**

*DAVID DEVINE, Director*  
*Department of Personnel Services*

*CORI STILLSON, EEO Officer*  
*Equal Employment Opportunity Office*

**Skype Meeting (connect by computer or phone)**  
**To join dial: 916-875-8000 & enter Conference ID: 92703472**  
(Additional instructions on page 2)

**June 22, 2020**  
**3:30 p.m.**

Anyone may address the Committee regarding any item that is within the Committee's subject matter jurisdiction. However, the Committee may not take any action on this agenda except as authorized by Government Code, Section 54954.3.

**AGENDA**

- I. Call to Order and Roll Call**
- II. Guests**      General Services: Jeff Gasaway  
                         Employment Services: Carla Honey & Rebecca Stuckert
- III. Approval of Meeting Minutes** (May 26, 2020)
- IV. Communications** (EEO Office or Chair)
- V. Unfinished Business**
  - 1. Annual Report to Board of Supervisors**
  - 2. Workforce Statistics Reports** (Discussion limited to 5 minutes)
    - a. Sheriff (2019 & 2020)
    - b. Airports (2019 & 2020)
    - c. Animal Care (2019)
    - d. Probation (2019 & 2020)
    - e. Transportation (2019)
    - f. Regional Parks (2019)
    - g. Development & Code Services (2019)
    - h. Water Resources (2019)
    - i. Waste Management (2019)
    - j. Sanitation Districts Agency (2019)
    - k. Agricultural Commission (2020)
    - l. Revenue Recovery (2020)
    - m. Assessor (2020)
    - n. Coroner (2020)
    - o. County Counsel (2020)
    - p. Personnel Services (2020)
    - q. District Attorney (2020)
    - r. Environmental Management (2020)

The meeting facilities are accessible to people with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the Equal Employment Opportunity Office at (916) 874-7148, no later than five working days prior to meeting.

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- VI. New Business** (from Committee, agencies, or public)
  - a. Public Comment

## **EEOAC Skype Meeting Instructions: June 26, 2020, 3:30pm-5:00pm**

The following guidelines will help prepare you for the upcoming EEOAC teleconference meeting.

**Start Early:** Call in 5 minutes (or so) prior to the meeting start time, so everyone is not entering the conference line, all at once, at the beginning of the meeting.

**Be Prepared:** Review Agenda, minutes and materials, in advance, to help keep discussions concise and more effective.

**Attend meeting:** Either call (916) 874-8000 or (916) 875-8000 & when prompted, enter Conference ID# **92703472**, **OR** click [Join Skype Meeting](#).

**Mute Function Use:** Locate the mute function on your device (landline phones, press \*6 to mute/unmute). Please join the meeting with mute ON. When meeting is called to order, turn mute OFF for roll call & introductions, then back ON again until called on to speak. Members' votes & comments on Agenda items may occur by EEOAC member roll call, followed by public members. When your name is called, turn mute OFF to speak; turn it back ON when done speaking.

**Reduce Ambient Noise:** Call in from a quiet area as free as possible from background noise and distractions, such as TV or music, household members, pets, etc. Silence any rings or audio alerts on your device.

**Don't Multi-task:** The sounds of mouse and keyboard clicks, shuffling papers, eating and drinking can be a distraction.

**THANK YOU** for your cooperation.