

COUNTY OF SACRAMENTO

EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE

County Administration Building
700 H Street, 1st Floor
Hearing Room #1
Sacramento, CA 95814

April 25, 2016
3:30 pm

MINUTES

I. Roll Call

The meeting was brought to order by Chairperson Michael Craft. Roll was called. A quorum was present.

Members Present

Jennifer Avalo, Michael Burk, Michael Craft, Patrick Hunter, Jenine Jenkins, Jill LaVine, Brandon Luke, Terrie Porter, Diane Rodriguez, and Rami Zakaria

Members Excused

Rita Gallardo, Brandon Luke, Michael Peterson, Eugene Willis, Jr.,

Members Absent

None

Staff Present

Cori Stillson, Ellen Humphrey

II. Approval of Minutes

Mr. Craft entertained a motion to approve the Minutes of the March 28, 2016 meeting. It was so moved by Ms. Avalo and seconded by Ms. LaVine. The motion was carried and approved by the Committee.

III. Special Guest

Mr. Craft welcomed Christopher French to the meeting. Mr. French is a Senior Personnel Analyst and representative of the County's Employment Office. Mr. French explained the County's recruitment/hiring process and answered questions from the Committee.

IV. Workforce Statistics Reports

Agricultural Commissioner

Ms. Humphrey presented the 2016 Agricultural Commissioner's Workforce Statistics Report to the Committee. Discussion ensued. There were no further questions or comments from the Committee.

County Executive

Ms. Humphrey presented the 2016 County Executive's Workforce Statistics Report to the Committee. Discussion ensued. There were questions on the response to Questionnaire #3. Staff will contact County Executive for clarification. There were no further questions or comments from the Committee.

County Clerk Recorder

Ms. Humphrey presented the 2016 County Clerk Recorder's Workforce Statistics Report to the Committee. Discussion ensued. There were no further questions or comments from the Committee.

Mr. Craft entertained a motion to approve the 2016 Workforce Statistics Reports for Agricultural Commissioner, County Executive, and County Clerk Recorder. The motion was so moved by Ms. Gallardo and seconded by Mr. Hunter. The motion was carried and approved by the Committee.

V. Open Discussion

The Committee continued their discussion regarding County employment and the steps that the County could take to promote greater diversity in the workforce. Key points discussed were:

- Using a County facility to hold Countywide job fairs
- Concentrate recruitment efforts on local colleges and college graduates
- Concentrate recruitment efforts for our military (through Travis AFB and Beale AFB)
- Provide Marketing avenues/strategies to get the word out that the County is a viable place to work with many job opportunities
- Hold job fairs in specific geographic areas to focus on a specific community of people.

Ms. Humphrey will send a follow-up email to all Committee members so the ones that were unable to attend the meeting would be able to provide input at the May meeting.

With no further questions or comments, Mr. Craft entertained a motion to adjourn the meeting. The motion was so moved by Mr. Burks and seconded by Ms. Porter. The meeting adjourned at 4:34 p.m.

Respectfully submitted,



Michael Craft, Chair

Equal Employment Opportunity Advisory Committee to the Sacramento County Board of Supervisors

MC/eh

cc: David Devine, Director, Department of Personnel Services