

COUNTY OF SACRAMENTO

EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE

County Administration Building
700 H Street, 1st Floor, Hearing Room #1
Sacramento, CA 95814

October 28, 2019
3:30 pm

MINUTES

I. Roll Call

Rami Zakaria, Chairperson, brought the meeting to order. Roll called and introductions. A quorum was present.

Members Present

Kimberly Gin, Indie Kallirai, Kristy Lac, Brandon Luke, Patrice Pratt, Amar Shergill, Jerry Yamashita, and Rami Zakaria

Members Excused

Dr. Peter Beilenson, Mollie Chacon, and Cindy Nichol

Members Absent

Lacy Bennett

Staff Present

Cori Stillson and Richard Chang

Visitor

Chief of Staff from Supervisor Nottoli's Office.

II. Approval of Meeting Minutes

Mr. Zakaria entertained a motion to approve the April 22, 2019 Meeting Minutes. The motion was so moved by Ms. Gin and seconded by Mr. Shergill. The motion was carried and approved by the Committee.

III. By-Laws Change Discussion

Due to recent difficulties meeting the quorum requirement of eight members, Ms. Stillson introduced the idea of changing the quorum requirement in the EEOAC Rules and Procedures from “eight” to “the majority of seats filled” and explained the procedure for doing so, which included posting the notice of the change for at least 30 days prior to approval at a meeting.

Mr. Shergill made a motion to post the intent to change the quorum requirement from eight (8) members to the majority of filled member seats and Mr. Kallirai seconded it. The committee unanimously carried the motion to post the intended change. The vote to approve will take place at the next meeting.

IV. Workforce Statistics Reports

County Executive

Mr. Chang presented the 2018 County Executive’s Office Workforce Statistics Report to the Committee. Discussion ensued. Ms. Gin moved to approve the County Executive’s Office Workforce Statistics Report and Mr. Luke seconded. The motion carried with Mr. Shergill abstaining and all others approving.

District Attorney

Mr. Chang presented the 2018 and 2019 District Attorney Workforce Statistics Reports to the Committee. Discussion ensued. Mr. Shergill requested a DA’s Office representative attend a meeting to address the low minority representation. Staff will request a DA’s office representative attend the next meeting. Mr. Luke moved to approve the 2018 and 2019 Workforce Statistics Reports and Ms. Gin seconded. The motion carried with Mr. Shergill opposing and all others approving. The Approval Memo will include committee comment to the department to note the low minority representation, which is lower than the community’s average, and the committee’s encouragement of the DA’s Office to expand their outreach efforts.

Environmental Management

Mr. Chang presented the 2018 Environmental Management Department’s Workforce Statistics Report to the Committee. Discussion ensued. Mr. Shergill moved to approve the 2018 Workforce Statistics Report and Mr. Zakaria seconded. The motion carried with all in favor of approving.

Personnel Services

Mr. Chang presented the 2018 Department of Personnel Services Workforce Statistics Report to the Committee. Mr. Shergill moved to approve the 2018 Workforce Statistics Report and Mr. Yamashita seconded. The motion carried

with all in favor of approving.

Voter Registration

Mr. Chang presented the 2018 Voter Registration's Workforce Statistics Report to the Committee. Discussion ensued. Ms. Gin moved to approve the 2018 Workforce Statistics Report and Ms. Lac seconded. The motion carried with all in favor of approving.

Health & Human Services

Mr. Chang presented the 2018 Health & Human Services' Workforce Statistics Report to the Committee. Discussion ensued. Mr. Shergill moved to approve the 2018 Workforce Statistics Report and Mr. Zakaria seconded. The motion carried with all in favor of approving.

Health Services

Mr. Chang presented the 2019 Health Services' Workforce Statistics Report to the Committee. Discussion ensued. Mr. Shergill moved to approve the 2019 Workforce Statistics Report and Mr. Kallirai seconded. The motion carried with all in favor of approving.

Child, Family, & Adult Services

Mr. Chang presented the 2019 Child, Family, & Adult Services' Workforce Statistics Report to the Committee. Discussion ensued. Mr. Luke moved to approve 2019 Workforce Statistics Report and Ms. Gin seconded. The motion carried with all in favor of approving.


VI. Open Discussion & Public Comment

There were no further discussion items.

Mr. Zakaria moved to close the meeting and Ms. Gin seconded. The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Rami Zakaria, Chair

Equal Employment Opportunity Advisory Committee to the Sacramento County Board of Supervisors
RZ/eh 

cc: David Devine, Director, Department of Personnel Services