

Department of Voter Registration
7000 65th St. Suite A

May 22, 2023
3:30 p.m.

Join by computer: [Join ZOOM Meeting](#)
Join by phone dial: 1-669-254-5252, ID: 161 317 1704 & Password: 546050
(Additional instructions on page 3)

Anyone may address the Committee regarding any item that is within the Committee's subject matter jurisdiction. However, the Committee may not take any action on this agenda except as authorized by Government Code, Section 54954.3.

MINUTES

- I. **Call to Order, Verbal Attendance Roll Call, and Guest Introductions** – Mr. Ross, Chair, brought the meeting to order; quorum was reached at 4:07.

Members Present: Amanda Benson, Annette Bedsworth, Lt. Shelly Hodgkins, Patrick Hunter, Hang Nguyen, Martin Ross, Patrice Pratt, Marlon Yarber

Members Absent: Roland Shield.

Staff Present: Mindy Scates-Gonzalez, Cori Stillson, and Christina Meyers

- II. **Approval of Member Absences**

Mr. Ross entertained motion to approve absences. Ms. Benson moved to approve, and Ms. Hodgkins seconded. The motion carried with eight Yay votes (*Ms. Bedsworth, Ms. Benson, Lt. Hodgkins, Mr. Hunter, Ms. Nguyen, Ms. Pratt, Mr. Ross, and Mr. Yarber*).

- III. **Approval of Meeting Minutes**

Mr. Ross entertained motion to approve March 27, 2023, Meeting Minutes without changes. Ms. Pratt moved to approve, and Mr. Yarber seconded. The motion carried with eight Yay votes (*Ms. Bedsworth, Ms. Benson, Lt. Hodgkins, Mr. Hunter, Ms. Nguyen, Ms. Pratt, Mr. Ross, and Mr. Yarber*).

- [March 27, 2023](#)

- IV. **Communications/Reports (EEOAC Chair or EEO Office)**

- Change Quorum to Half or More of the Members in Filled Positions
 - Progress – To Board of Supervisors for June 13, meeting.
- EEOAC Meetings Locations
 - Animal Care Services: June 26, 2023 @ 3839 Bradshaw Rd.
 - Department of Human Assistance: July 24, 2023 @ 7405 Greenhaven Dr. and August 28, 2023 @ 1825 Bell St.

COUNTY OF SACRAMENTO
EQUAL EMPLOYMENT OPPORTUNITY
ADVISORY COMMITTEE

- Mr. Ross – Quarterly Chief of Staffs meeting for EEOAC
- Workforce Statistics Reports - LGBTQ and Disability Data
 - Committee approved Memo

V. Unfinished Business

A. Workforce Statistics Reports

Ms. Meyers reviewed 2022 Workforce Statistics Reports for County Executive Office and Department of Child Family Adult Services.

- Mr. Hunter requested general discussion about how complaints are captured for the Department of Child Family & Adult Services.
 - Requested Director come speak on documented complaints to ensure the complaint process is being followed.
 - Discrepancies in the total number of employees compared to documented complaints on the Workforce Statistics Report.

B. Develop/Add to Best Practices List to share with County departments

Mr. Ross requested list of top five Departments and top five improved Departments by the October 23, 2023 meeting

VI. New Business

- (Action Item) Change By-laws for Department Head to assign alternate to attend EEOAC meeting in absence of Department Head Committee member.
 - County Counsel opinion sought.
- Request to have three Department Head/Leaders at next three meetings

VII. Public Comment

None

Ms. Nguyen motioned to Adjourn and Ms. Bedsworth seconded. All in favor (*Ms. Benson, Ms. Bedsworth, Lt. Hodgkins, Mr. Hunter, Ms. Nguyen, Mr. Ross, Ms. Pratt, and Mr. Yarber*).

Adjourned 5:10 pm